

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

---

Brookfield Board of Education

Auditorium

**Regular Meeting of the Board**

Wednesday, September 20, 2017

---

- I. The Brookfield Board of Education met in regular session on Wednesday, September 20, 2017 at 7:00 pm in the school auditorium.
  
- II. Pledge of Allegiance
  
- III. Roll Call:

Mr. George Economides, President	PRESENT	
Ms. Ronda Bonekovic	PRESENT	
Mr. Ron Brennan	ABSENT	Arrived 7:09pm
Ms. Kelly Carrier	PRESENT	
Mr. Tim Filipovich	ABSENT	Arrived 7:06pm
  
- IV. Board of Education Reports
  
- V. Old Business
  
- VI. New Business
  - a. Mr. Filipovich would like an inventory of educational resources for teachers in classrooms. He would like a meeting soon with the educational committee – Mr. Filipovich, Ms. Carrier and Mrs. Taylor.
  
- VII. Superintendent’s Report
  - a. Cafeteria/Wellness Update – Donna Bailey
  - b. District Report Card
  
- VIII. Treasurer’s Report
  - a. Updating of Certificate of Estimated Resources
  - b. Five Year Forecast
  - c. Substitutes
  
- IX. Public Input (5 minutes per individual)
  - a. Mary Arp – Thanked Board for the new schedule and PD time for teachers.

---

**TREASURER’S RECOMMENDATIONS**

**#18-09-01**

**APPROVAL OF MINUTES**

1. Brennan motioned and Carrier seconded that the following Board minutes be approved as submitted:

August 16, 2017 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**#18-09-02**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Brennan motioned and Bonekovic seconded that the August 2017 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**18-09-03**

**Filipovich motioned and Brennan seconded to Table Item 3.**

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**TABLED**

**FIVE YEAR FORECAST**

3. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following motion as submitted:

**WHEREAS**, the Treasurer has presented the Five Year Forecast to the Brookfield Board of Education in accordance with ORC 5705.39.1;

**BE IT RESOLVED**, that the Five Year Forecast for years 2018-2022 be approved as presented.

**18-09-04**

**ELECTRICITY SUPPLIER CONTRACT**

4. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the contract with Source, an electricity supplier, effective December 24, 2019 for 32 (thirty two) months. Estimated savings of \$40,000 over the 32 month term should be realized. (from General Fund)

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our Brookfield Local School District Facebook page, and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-05**

**SECTION 125 FLEXIBLE FRINGE BENEFITS PLAN**

5. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adopts a Section 125 Flexible Fringe Benefits Plan for the employees of the Brookfield Local School District to be effective on November 1, 2017. (No cost to district.)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None  
18-09-06

**PURCHASE ORDER APPROVAL**

6. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following purchase orders over \$10,000:

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>	<u>Fund Number</u>
Walsworth	\$20,000	Yearly Yearbook	200-9021 (student activity)
United Civil Contracts	\$25,488	Renovations-baseball field	300-9300 (donated funds)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**SUPERINTENDENT'S RECOMMENDATIONS**

**18-09-07**

**SUPERINTENDENT PRO TEMPORE**

7. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education appoints **Toby Gibson** as the Superintendent Pro Tempore for the 2017-2018 school year for grades K-12.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-08**

**RESIGNATION**

8. Brennan motioned and Economides seconded that the Brookfield Board of Education accepts the resignation of **Tina Barnett**, Educational Assistant, effective September 1, 2017. (General Fund salary – replacing)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

**18-09-09**

**RESIGNATION**

9. Brennan motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Nancy Johnson**, Bus Driver, effective at the end of the 2016-2017 contractual year. (General Fund – cost neutral – will be replaced)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-10**

**RESIGNATION**

10. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education accepts the resignation of **Ashley Nelling**, K-8 Music Teacher, effective at the end of the 2016-2017 contractual year. (General Fund salary – replacing)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-11**

**SUPPLEMENTAL RESIGNATION**

11. Brennan motioned and Carrier seconded that the Brookfield Board of Education accepts the supplemental contract resignation of **Kim Flynn** as Resident Educator Mentor. (General Fund supplemental – replacing, per BFT negotiated agreement)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-12**

**LANE CHANGE**

12. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the lane change request of the following certified employee to be effective at the contractual start of the 2017-2018 school year:

**Jennifer Jerek** - from Bachelors (\$36,945) to Masters (\$41,049)  
(General Fund salary increase of \$4,104)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-13**

**NEW MUSIC TEACHER**

13. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Daniel Danch** as a K-8 Music Teacher effective at the contractual start of the 2017-2018 school year.\* Salary: Bachelors 150, Step 0 = \$33,156 (Replacing Ashley Nelling – savings of \$7,261)

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None  
18-09-14

**EDUCATIONAL ASSISTANT**

14. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Megan McGowan** as a 5 hour and 55 minute Educational Assistant effective September 25, 2017.\* Hourly rate: \$11.74 (pending classified contract negotiations) (Replacing Tina Barnett - savings of .93/hr - General Fund)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-15**

**FIELD TRIP COORDINATOR**

15. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the employment of **Tami Smith** as Field Trip Coordinator effective August 1, 2017 for the 2017-2018 school year.\* Hourly Rate: \$16.99 (pending classified contract negotiations) (General Fund – cost neutral – replaced Nancy Swiatkwich)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-16**

**EXTENDED TIME ALLOCATION FOR THE 2017-2018 SCHOOL YEAR**

16. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the extended time allocation for the 2017-2018 school year for the following certificated employees:\* Cost reduction (Taylor per diem is less due to retire rehire approx. \$4000)

Stephanie Anthony	10 extended days = \$3,951.31
Heather Huff	10 extended days = \$3,519.94
Timothy Taylor	20 extended days = \$3,450.93
Rhonda Zebroski	10 extended days = \$3,295.62
	Grand Total: <u>\$14,217.80</u> (General Fund)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-17**

**FAMILY AND MEDICAL LEAVE (FMLA) REQUEST**

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

17. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approve the FMLA request of **Betty Blystone** beginning August 28, 2017 and lasting for an undetermined period of time, as per Board policies, rules and regulations. She is expected to return to work no later than September 25, 2017.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-18**

**2017-2018 SUPPLEMENTAL CONTRACTS**

18. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the following supplemental contracts for the 2017-2018 school year\*:  
(Salaries expensed from General Fund)

<b>Jenna Daugherty</b>	Resident Educator Mentor	Stipend \$500
<b>Ashley Kirila</b>	Girls Basketball Asst Coach	Step 2 = \$3,158
<b>Tabitha Majovsky</b>	Resident Educator Mentor	Stipend \$500
<b>Darcy Quinlan</b>	Girls Basketball Asst Coach	Step 4 = \$3,473
<b>Steve Varga</b>	Ski Club Advisor	Step 6 = \$947

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

**18-09-19**

**CLASSIFIED SUBSTITUTE**

19. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following individual as a classified substitute for the 2017-2018 school year\*:

Cafeteria Cashier/Cooks Helper = \$9.00/hr; Secretary = \$10.00/hr  
Custodian = \$11.00/hr  
**Janet Sirochman – Masury, Ohio**

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None  
18-09-20

**BUS SCHEDULE FOR 2017-2018**

20. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the 2017-2018 transportation schedule of bus stops and times as submitted by Rick Dudzenski, Transportation Supervisor. This information is on file in the Board office.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich  
Nays: None

\*"...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our Brookfield Local School District Facebook page, and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

**18-09-21**

**BUSINESS ADVISORY COUNCIL**

21. Brennan motioned and Economides seconded that the Brookfield Board of Education approves, as a member district of the Mahoning County Educational Service Center, the adoption of the MCESC Business Advisory Council as Brookfield's Business Advisory Council, meeting the requirements of ORC 3313.82 and HB 49 and at no cost to the district.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**18-09-22**

**SCHOOL LUNCH PRICES FOR 2017-2018**

22. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the following lunch prices for the Brookfield Local School District for the 2017-2018 school year: (No change from 2016-2017)

Elementary (Grades K-4)	\$2.25
Secondary (Grades 5-12)	\$2.50
Reduced Lunch (K-12)	.40
Breakfast (K-12)	\$1.50
Reduced Breakfast (K-12)	.30
Milk (K-12)	.50

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

18-09-23

**BROOKFIELD HIGH SCHOOL FEES FOR 2017-2018**

23. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the following 2017-2018 fees for Brookfield High School: (No change from 2016-2017)

Art course	\$10.00 per semester
Biology	\$15.00
Chemistry	\$15.00
English	– Fee based on supplies/paperback books
Graduate Transcripts	\$5.00
Human Physiology	\$15.00
Music	\$6.00 per semester or instrument rental
Physics	\$15.00
Go-Green Science	\$10.00
Forensic Science	\$10.00

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our Brookfield Local School District Facebook page, and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

Senior Class \$30.00  
Student Parking \$20.00

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**18-09-24**

**FOOTBALL STADIUM CLEANUP**

24. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the hiring of the high school golf team to clean the football stadium after each game during the 2017 football season. They will be supervised by Tim Taylor, OWE Teacher. Cost per cleanup is \$100. (Fees are expensed from General Fund. Cot neutral – same as last year just a different group receiving the money)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

18-09-25

**REVISED POLICIES – SECOND READ**

25. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the 2nd read of the following revised policies for the Brookfield Local School District:

Policy 6233	Amenities for Participants at Meetings &/or Other Occasions
Policy 6320	Purchases
Policy 6325	Procurement – Federal Grants/Funds
Policy 6423	Use of Credit Cards
Policy 6680	Recognition
Policy 8210	School Calendar
Policy 8310	Public Records
Policy 8320	Personnel Files
Policy 8330	Student Records
Policy 8452	Automated External Defibrillators (AED)
Policy 9270	Equivalent Education Outside the Schools & Participation in Extracurricular for Students Not Enrolled in the District

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

**18-09-25**

X. **EXECUTIVE SESSION**

Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of “preparing for and/or reviewing

\*”...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”



Regular Meeting of the Board  
Brookfield Board of Education  
Wednesday, September 20, 2017  
Page 9

negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.”

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

Adjourn to Executive Session. Time: \_\_\_\_8:15pm\_\_\_\_

Return from Executive Session. Time: \_\_\_\_9:04pm\_\_\_\_

**18-09-26**

Moved by \_Filipovich\_\_\_\_\_ Seconded by \_Brennan\_\_\_\_\_

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

XI. Adjourn Board Meeting. Time: \_\_\_\_9:05pm\_\_\_\_\_

**18-09-27**

Moved by \_Filipovich\_\_\_\_\_ Seconded by \_\_Bonekovic\_\_\_\_\_

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

The next meeting of the Board will be held on Wednesday, October 18, 2017 at 6:00 pm in the school auditorium.

JT/St/word/board mtgs 2017/sept 2017

\*”...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

Please remember to “like” our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

## **Elementary School Board Report September 2017**

### **Curriculum/Professional Development**

\*We are still enrolling new students at Brookfield Elementary. We have had 32 new students move in within the last month.

\*We are using the Toolbox in the iREADY program and are preparing our students for the initial evaluation.

\*We have started the Classdojo for positive behavior reinforcement. Our teachers are averaging 95% positive points. They have been posting pictures of class activities and I have been receiving messages from parents.

\* I am working on House Bill 410 and ensuring our students are attending school.

### **Health/Wellness and Community Outreach**

\*We are working on our 2<sup>nd</sup> grade dental sealants program.

\*The Brookfield and Masury United Methodist Churches have brought backpacks and supplies for students. They gave them out at open house.

\*The Backpack program has started. We are sending home 50 bags every Friday.

\*Little Cheer Camp.

\*Boy Scouts did a presentation for National Boy Scout Day.

### **BPA**

\*We are working on the Trunk or Treat.

\*There is an upcoming fundraiser with a variety of items.

### **Upcoming Events**

\*September 22                      Presentation of Patriots Award to Mrs. Taylor and Mrs. Filicky

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

## **Brookfield Middle School September 2017 Board Report**

### **Curriculum/Professional Development**

- Teachers are finishing up their SLO (student learning objective) assessments and SLOs for this school year.
- The SLO Committee will be meeting the first week of October.
- Mrs. Foster and I have completed a round of informative classroom walkthroughs.
- TBT Meetings are in full swing.
- Content areas have selected 5 “Best Practices” and will focus on incorporating them into their lesson plans this semester.
- BMS has started the “Warrior Academy” to provide identified Gifted/Talented students, as well as those that have consistently scored Accelerated or Advanced a challenge academically.

### **Extra-Curricular**

- Our Challenge 24 Team had an informational meeting last week and will start practices soon.
- The middle school Environmental Club has started their weekly meetings.
  - The will be competing in the Envirothon on October 14<sup>th</sup>.
- Student Council sign-ups took place last week, representatives will be elected from each grade level.
- SADD will take place at the end of the week.
- The middle school had grade level meetings where we discussed our expectations for the students this school year.
- The middle school is planning an academic recognition ceremony at halftime of the MS Football game on Sept. 21<sup>st</sup>. We will be recognizing all our middle school students that earned a designation of “Advanced” or “Accelerated” on the Spring 2017 tests (177 students); those students will be honored with a certificate.

### **Health / Wellness and Community Outreach**

- Mrs. Zebroski is finishing up Vision/Hearing screening for all of our new students in the middle school this year (22 students).
- The middle school sends out weekly “One Calls” on Sunday evenings to inform parents of weekly events.
- BMS finished up its “Spirit Wear” Fundraiser on September 12<sup>th</sup>.

### **BPA.**

- We look forward to working with the BPA and parents at the middle school this year.
- Thank you to the BPA for donating funds to purchase 10 seats for the Warrior Academy.

### **Coming Events**

9/18:	MS volleyball vs. Jefferson	9/19:	MS C.C. @ Canfield
9/20:	MS volleyball vs. Edgewood	9/21:	MS Football vs. Newton Falls
9/21:	Academic Recognition Event	9/23:	MS C.C. @ Lordstown
9/25:	MS volleyball @ Lakeside	9/27:	MS Football @ Braden
9/27:	MS volleyball @ LaBrae	9/27:	No School – Waiver Day

\*”...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

Please remember to “like” our Brookfield Local School District Facebook page, and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

September 2017 Board of Education Meeting- H.S. Principal Report

Building Updates:

- Met with all students by grade level to communicate building behavioral and academic expectation for the year
- All staff are participating in daily District Developed Professional Development
  - TBT's, Best Practice Focus, Co-Planning/Lesson Planning
- Daily non-evaluative instructional walk-throughs have started. The focus for these currently is to determine if best instructional practices are being utilized and if the posted learning targets are aligned to instruction
- We are utilizing ESC resources to focus on ELA and Math throughout the year
- Failure is NOT an option
  - Weekly failure reports are being created. Students will be counseled during study hall in regards to this
  - Teachers have been calling home on all students who are currently failing their course
  - Will be continuing to focusing on providing interventions for students who are failing or in danger of failing
- Culture/Climate Committee (PBIS)
  - Focus on reducing behavior issues in the classroom setting (currently we have no In School Suspension)
  - Changing the mindset of students in regards to academic success
- Monthly Student Focus is RESPONSIBILITY
- HB 410
  - Kristen Foster has been closely monitoring student absences
  - Notification letters have been sent out (habitual truancy)
  - Meeting with parents and students to create absence intervention plans

Upcoming Events:

- Financial Aid Presentation is September 26th from 5:00-6:00 in the auditorium
- Spirit Week will be September 25th-29th
- Interim/progress reports are due September 27th
- Waiver Day (Data Boot Camp) September 27th
- Homecoming dance is Saturday, September 30th

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!